

TOWN CLERK

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DUXBURY, MASS.



Town of Duxbury Community Preservation Committee

Minutes of September 10, 2015

The Community Preservation Committee (CPC) met on Thursday, September 10, 2015 at 8:20 AM in the Mural Room at the Duxbury Town Hall.

Members Present: Holly Morris, Chair; Cynthia Ladd Fiorini; Tony Kelso; Kathy Palmer; Terry Vose

Members Absent: Sarianna Seewald

Nonvoting Member: Jim Borghesani has not yet been reappointed and sworn in to the Committee; therefore for this meeting he is not a voting member

Staff Present: Joe Grady, CPC Administrator; Susan Ossoff, Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:20 am.

OPEN PROJECTS UPDATE

Joe Grady reported that the Grange project is moving forward. There was a groundbreaking ceremony for the project.

NEW/OTHER BUSINESS

Proposed MOU

Holly Morris has prepared a draft Memorandum of Understanding (MOU) for CPC projects for nonprofits. The draft MOU was discussed, including the need for a conservation or historical restriction being necessary for projects receiving CPC money. Members discussed the importance of matching funds for proposed CPC projects and whether the financial resources of an organization should be a factor in considering their eligibility for CPC funding; the consensus was that this should not be a criteria. Joe Grady said CPC has often looked at whether the project provides a public benefit for the Town as an evaluation criteria.

Cynthia Ladd Fiorini suggested that for building restoration projects, CPC should develop a policy requiring a percentage contribution by the nonprofit towards the project. The way to disperse funding for a project – for example at the conclusion of a project, or in phases, should be evaluated on a case by case basis.

The purpose of the MOU is to show what will be required in an agreement with the applicant for CPC funds. A requirement that could be added is that if work has not commenced on a project within two years, the applicant must come back to CPC to report. Periodic updates for all projects should be required.

Town Counsel strongly recommends deed restrictions be included such that the Town gets reimbursed a percentage of any funds if the property is sold within a certain timeframe. Getting some guidance from Town Counsel about what should be included in the restriction would be useful.

2016 Projects

A bike path on Alden Street is a possibility, there is a Town Counsel opinion being sought regarding this.

ADMINISTRATIVE MATTERS

Minutes:

On a motion by Cynthia Ladd Fiorini, seconded by Terry Vose, it was voted 5-0-0 to approve the minutes of April 16 as written.

On a motion by Cynthia Ladd Fiorini, seconded by Terry Vose, it was voted 5-0-0 to approve the minutes of May 14 as written.

On a motion by Cynthia Ladd Fiorini, seconded by Kathy Palmer, it was voted 5-0-0 to approve the minutes of June 11 as written.

On a motion by Cynthia Ladd Fiorini seconded by Terry Vose, it was voted 5-0-0 to approve the minutes of July 9 as written.

Stipend Voucher:

On a motion by Terry Vose, seconded by Tony Kelso, it was voted 5-0-0 to approve \$6000 from Administrative funds for a stipend for FY 2016 for Joe Grady to serve as an administrator for CPC. A stipend voucher was signed.

Invoices:

On a motion by Cynthia Ladd Fiorini, seconded by Tony Kelso, it was voted 5-0-0 to approve payment of \$7,500 to the Alden Kindred of America as a reimbursement for the funds paid to Groundroot Preservation Group by the Alden Kindred for CPC Project 2015-03, voted as Article 28 of the March 2015 Town Meeting.

On a motion by Kathy Palmer, seconded by Terry Vose, it was voted 5-0 to pay an invoice to Mike Botzos Welding & Machine as payment for work done on the Cemetery Fencing as part of CPC Project 2015-07 voted as Article 29 of the March 2015 Town Meeting.

On a motion by Cynthia Ladd Fiorini, seconded by Terry Vose, it was voted 5-0-0 to pay a legal bill to Anderson & Kreiger in the amount of \$715 for work relating to the Blairhaven Conservation Restriction, voted as CPC Project Article 24 of the March 2011 Town Meeting.

On a motion by Terry Vose, seconded by Tony Kelso, it was voted 5-0-0 to sign a requisition for a Purchase Order for a baseline documentation report for Blairhaven to be prepared by Wildlands Trust in preparation for the Conservation Restriction in the amount of \$1500.

On a motion by Kathy Palmer, seconded by Cynthia Ladd Fiorini, it was voted 5-0-0 to approve the requisition for a purchase order for Public Archaeology Laboratory (PAL) for the Myles Standish Project, CPC Project 2015-01, voted as Article 26 of the March 2015 Town Meeting.

On a motion by Cynthia Ladd Fiorini, seconded by Terry Vose, it was voted 5-0-0 to approve the rollover of the Purchase Order #151478 for Wendy Frontiero to work on the Mass Historical Commission nomination to the National Register of Historic Places for \$30,000.

NEXT MEETING DATE:

The next meeting is September 24.

ADJOURN

On a motion by Tony Kelso, seconded by Cynthia Ladd Fiorini, it was voted 5-0-0 to adjourn the meeting at 9:38 AM.

Respectfully Submitted,
Susan Ossoff